

The events organized or co-organized by IST (or organizations participated by IST), have a 30% discount on rooms and audiovisual equipment. Other discounts could be possible if requested, with justification, to the *Conselho de Gestão*.

Tariff for Congress rooms per day in IST Congress Centre

<i>Amphitheater</i>	980€
<i>room 01.1</i>	220€
<i>room 02.1 (open)</i>	360€
<i>room 02.1 (close)</i>	220€
<i>room 02.2</i>	220€
<i>room 02.3</i>	165€
<i>Hall 01</i>	100€
<i>Hall 02</i>	125€

NOTE 1: All rooms have white board with pens and projection screen.

Tariff for audiovisual equipments in IST Congress Centre

Overhead	20€
DVD player	15€
Vídeo projector (Amphiteater)	300€
Vídeo projector (rooms)	50€
Sound equipment (rooms)	200€ + Operator
Digital sound recording	50€
Hand wireless microphone	30€
Lapel wireless microphone	30€
Simultaneous translation equipment (Without interpreter)	200€ / Cabinet + 10€ / Receptor

Notes:

- (A) In Amphitheatre the sound equipment and operator rate are included the fee for *Amphitheater*, during business hours on Monday to Friday.
- (B) Sound recording and simultaneous translation requires the installation of sound equipment and the presence of an audiovisuals operator, and the correspondent pay is due.

Tariff for Coffee-break menus in IST Congress Centre

OPTION 1

- Coffee, tea, orange juice and bottle water 2.0€

OPTION 2

- Coffee, tea, orange juice, bottle water and biscuits 3.2€

OPTION 3

- Coffee, tea, orange juice, bottle water and cookies 3,8€

OPTION 4

- Coffee, tea, orange juice, bottle water, cheese or ham croissants and miniature cakes 5,5€

OPTION 5

- Coffee, tea, orange juice, bottle water, biscuits, pies and pastels snaks On request

Mineral water in conference table (0.33 l)..... 0,65€

All costs with coffee-breaks should be paid in advance.

When a bill is requested, on this prices should be added VAT (20%).

FURNITURE

Placards

	by unit
Diary	8,0€
Weekly	32€

Available - 25 Placards

Measures - 180 cm de width e 120 cm de high

	by unit
Extra white board	40€
Extra projection screen	30€

For tables and chairs, the cost is variable with the amount.

Tariff for use of places with external supply services of coffee-breaks (localization and cleaning service)

	Per day
Hall 01	110€
Hall 02	135€
Rooms	+15€